

# Chatham Grove Elementary PTA – General Board Meeting Minutes

Date: December 2, 2025

No Zoom tonight.

Time: 5:30 PM – 6:30 PM

Location: CGE Media Center

## 1. Welcome & Call to Order (5 min)

- Meeting called to order at 5:35pm Tuesday Dec. 2 by Shana Perry.

## 2. Attendance

### PTA Board/Chairs

Shana Perry (President)	x	Kelsey Bakis (Teacher Grants)		Bea Love-Perry (Member at Large)	
Mairead Resch (Vice President)	x	Sara Sullivan (Staff Affairs)		Morgan Callahan (Audit)	
Sarah Paxson (Treasurer)	x	Julie Sides (Member at Large)	x	Kinley Reeves (Audit)	
Mary Chandran (Secretary)		Rachel Suddes (Member at Large)		Stephanie Barnes (Audit)	
		Nate Hess (Audit)		Katie Smith (Communications)	
		Liz Pedraza (Thrift)		Ashton Blue (Advocacy)	x
		Kyle Warren (Spirit Wear)	x	Sarah Yates (Class Reps)	
		Jessi Del Sarto (Hospitality)	x	Jordyn Thie (Teacher Rep)	x
		Jennifer Abbott (Student Council)			
		Dr. Janice Giles (Principal)	x		

## 3. Principal's Reports (10 min)

- Dr. Giles updates.

## 4. President's Report (10 min)

- Approval of Minutes from November meeting: (Motion: Second:)
- Holiday Lights & Market Event Report: Confirm front loop can be cleared that day after the car line finishes.
- Staff Holiday Celebrations 12 Days of Christmas: Coffee Truck Dec. 8, Staff Gift Wrapping and Treat Exchange Dec. 15, Staff Holiday Lunch catered by Northwood HS Dec. 19 (money paid to Northwood goes directly back to their culinary program.)
- Confirm spot for staff lunch: Lunch will be in the media center, PTA will decorate tables and set up tables for caterers and supply drinks to the staff.
- Thrift Store video and training video is being made

## 5. Treasurer's Report (5 min)

- Budget report: Attached to email.

## 6. Audit Report (5 min)

## **7. Focused Discussion Topics - VP Mairead Resch leads discussion topics (20 min)**

## **8. Standing Committee Reports (20 min, 3 – 4 min per committee)**

- Dining for Dollars (Lauren McIntyre):
- Advocacy (Ashton Blue/Ashlyn Ritter):
- Members at Large (Julie Sides/Rachel Suddes/Bea Love-Perry):
- Thrift Store (Liz Pedraza/Jessi Merritt):
- Communications (Katie Smith): Please use this form for any communications that need to go out: [25-26 Social Media Posting](#)
- Student Council (Jennifer Abbott):
- Jordyn Thie/Teacher Rep:
- Garden Committee (Sarah Frost/Jessica Davis):

## **9. Open Discussion & Parent Questions (15 min)**

- Any parent/member questions?

## **10. Upcoming Dates**

- Holiday Lights: 12/12 - 5:00-7:30pm
- Bar Taco Dining for Dollars 12/8
- Winter Auction: 11/19 open, Close: Dec. 3 - 8pm
- CGE Spirit Day: Every Friday!
- Bookfair: Dec. 8-13, In person sales close at Holiday Lights Dec. 12.
- Staff Holiday Coffee Truck 12/8 - 8:30-10:30am
- Staff Holiday Lunch - Catered Lunch by Northwood HS 12/19 - 12:30pm
- Staff Gift Wrapping and Treat Exchange Dec. 15

## **11. Action Items & Next Steps (5 min)**

## **12. Adjournment**

Meeting adjourned at \*\*\*